

Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES
Friday, June 11, 2021

FINAL APPROVED: July 23, 2021

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed, agenda certified, and signed by LSBEP Chairperson Amy Henke, posted, emailed to individuals and the news media who have requested to receive notices of LSBEP meetings, and widely distributed to every known news media outlet that broadcasts or publishes news within Louisiana through the Louisiana Press Association on June 8, 2021. The notice included information on how to join the meeting virtually via Zoom <https://us02web.zoom.us/j/84112383863?pwd=Y3h6a0R1amFwcmRDNjJRdkIwcmRDdz09>

Meeting ID: 841 1238 3863 **Passcode:** 1mhp8P **One tap mobile:** +13126266799,,84112383863#,,,,,0#,,442710# US (Chicago) +19292056099, 84112383863#,,,,,0#,,442710# US (New York) **Dial by your location**+1 312 626 6799 US (Chicago), +1 929 205 6099 US (New York), +1 301 715 8592 US (Germantown), +1 346 248 7799 US (Houston), +1 669 900 6833 US (San Jose), +1 253 215 8782 US (Tacoma) **Meeting ID:** 841 1238 3863 **Passcode:** 442710 **Find your local number:** <https://us02web.zoom.us/j/84112383863?pwd=Y3h6a0R1amFwcmRDNjJRdkIwcmRDdz09>

Board Chairperson, Dr. Amy Henke, called the meeting to order at 9:11 a.m. on Friday, May 21, 2021.

Attendance:

Board Members Present: Dr. Amy Henke, Dr. Gina Gibson and Dr. Michelle Moore.

Board Member attending virtually: Dr. Gregory Gormanous and Dr. Shannae Harness (partial attendance)

Board Members Absent: (1) Mr. Darren “Chance” McNeely

Staff Present: Executive Director, Jaime T. Monic and Compliance Officer, Justin Owens.

Guests Present for Open Meeting (partial attendance): Dr. Kim VanGeffen (LPA)

Dr. Henke read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

Dr. Gormanous requested that his statement of service be recorded into the minutes as follows, *“My serving on LSBEP is to ensure that consumers of psychological services are protected against any unqualified, harmful and unauthorized practice, application or use of psychology. My service is as a consumer advocate and educator. My service is not as a market participant.”*

Dr. Henke reminded board members to adhere to LSBEP’s policy for Video Meeting Decorum.

REVIEW AND APPROVAL OF AGENDA Dr. Gormanous moved to amend the agenda to add a file review for Suzanne M. Levelle, Psy.D. and note a correction on the date of the May minutes docketed for review from “May 26, 2021” corrected to May 21, 2021. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.

Dr. Gormanous moved to approve the agenda as amended. The Board discussed the motion, the motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

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Posted: 8/2/2021

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APPRECIATION AND COMMENDATIONS:

In recognition of this potentially being Dr. Henke’s last meeting, Dr. Gormanous offered the following **RESOLUTION OF APPRECIATION AND COMMENDATION:**

Whereas the Louisiana State Board of Examiners of Psychologists is created under La. R.S. 37:2351 to safeguard life, health, property and the public welfare of the state and in order to protect the people of the state against unauthorized, unqualified, and improper application of psychology; and

Whereas Board members serve without compensation but shall receive seventy-five dollars per diem allowance plus the mileage rate provided state employees to cover expenses incurred while engaged in the discharge of their duties; and

Whereas Amy M. Henke, Psy. D., current Chairperson, was appointed by the Governor on September 28, 2016 and confirmed by the Louisiana Senate; and

Whereas Dr. Henke has served the people of the state by protecting consumers of psychological services conscientiously, diligently, and responsibly, and

Whereas Dr. Henke was elected Vice Chairperson (July 21, 2019 – July 17, 2020) and Chairperson (July 17, 2020 – June 30, 2021) during her Board tenure; and

Whereas Dr. Henke’s tenure included addressing extraordinary Board challenges in the areas of complaints, lawsuits, and extraordinary challenges during the corona virus pandemic; and

Whereas Dr. Henke upheld the quality of her professional responsibilities in her practice of psychology, and as Board Chairperson; and

Whereas Dr. Henke’s contributions and dedication are “beyond expectations” in recognition of her extraordinary time commitment during the corona virus pandemic; and

Whereas Dr. Henke’s commitment is manifest in her meeting the challenges to ensure the Board protect the people of the state against unauthorized, unqualified, and improper application of psychology; and

Whereas Dr. Henke’s initiatives in aligning policies, procedures, processes, internal forms, and practices ensured significant progress in the efficiencies and effectiveness of the Board’s functioning; and

Whereas Dr. Henke’s stewardship during the pandemic minimized delays in processing applications and issuing licenses; investigating and adjudicating complaints; and meeting other related operational challenges; and

Whereas Dr. Henke, as Chairperson, exhibited unwavering leadership and navigated complex legislative hurdles with her professional, authentic, and direct communication in order to promote financial stability and sustainability to Board operations through the passage of House Bill 477 by Louisiana State Representative Joseph Stagni; and

Whereas Dr. Henke personifies authentic bravado as did Natalie Scott, The Original New Orleans Lady, who was awarded France’s Croix de Guerre for bravery during World War I.

It is therefore resolved by motion of Dr. Gregory Kelly Gormanous that the Board extends its appreciation and gratitude to Amy M. Henke, Psy. D. for her outstanding service and commends her for shepherding the Board through difficult ethical, legal, and professional challenges.

Be it further resolved that Amy M. Henke, Psy.D. is proclaimed as an Empress of Louisiana Regulatory Psychology and an Original New Orleans Lady.

Be it further resolved that Dr. Henke is extended the heartfelt appreciation and gratitude of fellow Board members as she continues fulfilling her professional services to consumers of psychological services.

Be it further resolved that the Board authorizes Ms. Jaime Monic, Executive Director, to affix the official Board seal to this Resolution of Appreciation and Commendation and encourages board members to publicize and disseminate the Resolution as widely as feasible.

The resolution having been submitted to a vote was unanimously declared adopted by the Louisiana State Board of Examiners of Psychologists this, the **11th**, day of **June, 2021**. The roll call vote thereon was as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

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Dr. Moore also formally recognized and congratulate Dr. Amy Henke on her recent award for *Distinguished Service in Psychology* from the Louisiana Psychological Association recognizing her extensive work with LSBEP and her advocacy for the LGBTQ+ community.

REVIEW AND APPROVAL OF MINUTES:

Dr. Moore moved to table discussion of the minutes until after lunch. The Board discussed the motion, the motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

COMMITTEE AND LIAISON REPORTS:

1. **Executive Committee Report** – Ms. Monic reported on the following:
 - a. Legislative Performance Audit – Ms. Monic reminded the Board of the upcoming performance audit by the Legislative Auditor in late August 2021.
 - b. The matter Richard Marksbury vs. LSBEP is currently being litigated in the La. 1st Circuit. LSBEP has requested dismissal.
 - c. Temporary Registration Report – No Temporary Registrations were issued since the last meeting,
 - d. Monthly Operations/Updates - Ms. Monic reported the following for the period– April 3, 2021 - May 20, 2021:
 - i. 4 New applications were received, 131 Total Open applications
 - ii. 1 public records request filled
 - iii. Renewal and Continuing Professional Development forms have been updated and posted to the Website. Emails and phone calls are picking up regarding upcoming renewals.
 - e. Meetings/appearances: LSSP Committee Meeting on June 1, 2021
 - f. Contracts: Chehardy, Sherman, Williams, Murray contract is pending approval by the Attorney General’s office.
 - g. That she is filling the role of compliance officer on one matter that Mr. Owens is recused from.
 - h. Prior meeting minutes were drafted, all action items have been initiated, website updated, and agenda developed and properly posted.
 - i. Continuing to research options for Learning Management Systems to administer the Jurisprudence Examination.
2. **Finance Committee** –
 - a. Leave Report Approval – Dr. Henke reported the review and approval of Leave Reports for Ms. Monic.
 - b. Financial Statements – The Board reviewed the financial statements prepared by Ms. Valerie Dominique for April and May 2021. Dr. Gormanous moved in favor of accepting the financial statements for April and May 2021. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.
3. **Oral Examination Committee** – No report
4. **Legislative Oversight Committee** – Dr. Gormanous reported HB 477 passed the Senate Health and Welfare committee and on the Senate Floor an amendment was added to recognize the late James W. Quillin, Ph.D., M.P. by naming the Medical Psychology Act (251) of the 2009 Regular Session “The Dr. James W. Quillin, M.P. Medical Psychology Practice Act”

The Board reviewed the status of legislative items impacting agency functioning and the practice of psychology.

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5. **Supervision/Credentials Committee** – Dr. Moore reported the committee would review files in executive session scheduled this afternoon.

6. **Complaints Committee** –
 - a. Mr. Owens reported for the period 5/22/21-6/11/21 as follows: 1 new *Request(s) for Investigation* were received by consumers since the last report; there are a total of 13 open investigations, 10 are active (one from FY17-18; one from FY19-20; eight from FY 20-21; three are under review and not yet noticed). There are currently no formal hearings scheduled; no disciplinary actions were finalized during this period and there was one application received with criminal background.
 - b. No recommendations regarding complaints were offered at this meeting.

7. **Jurisprudence Examination Committee** –
 - a. Dr. Moore reported the Committee finalized their review of one new version of the examination, and recommended adoption of the updated version for immediate use. Dr. Gibson moved in favor of accepting Dr. Moore’s recommendation, The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.
 - b. Dr. Moore reported the CPD committee’s goal that the examination be a “living” document with regular review and updates by the Committee.
 - c. Dr. Moore further recommended that the examination be offered as an option for Continuing Professional Development by licensed psychologists. Dr. Gormanous moved in favor of adopting this motion in concept, with further information and recommendations needed from the CPD Committee related to cost, administration, and how credit hours would be awarded (i.e. hours, ethics)

8. **Public and Professional Outreach Committee** – Dr. Henke reiterated that she did intend to complete one last newsletter to focus the next LSBEP Newsletter on ASPPB including the EPPP Part 2 and the Diagnostics Presentation; and Ms. Monic in the Meet the Board feature. Dr. Henke encouraged board members to contribute articles for the 3rd Edition.

9. **Liaison to Professional Organizations** – Dr. Gormanous reported that APA had an ethics workshop coming up.

10. **Long Range Planning Committee** – Dr. Moore reported that the workgroup on Continuing education was moving forward with CPD planning. The Board discussed status and options for a virtual presentation, and timing.

DISCUSSION/ACTION ITEMS

1. **LSSP Committee Nomination for upcoming vacancy** - Ms. Monic reported that one licensed specialist in school psychology had submitted their name for consideration for this committee. Dr. George Hebert and Dr. Katherine Chenier reviewed the credentials and statement and recommended the nominee for appointment to the LSSP Committee, noting that the nominee would be eligible on August 1, 2021.. The Board reviewed the Committee’s nomination. The board discussed this matter and Dr. Gormanous moved in favor of appointing Ms. Kelley Pursell to serve the term August 1, 2021 - June 30, 2024. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.

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2. **Proposal to amend and repromulgate the LAC: Title 46:LXIII.Ch7. Supervision related to qualifications of supervisors. (M. Moore)** – Dr. Moore moved that the Board reconsider the requirement that a supervisor be licensed for 1 year prior to engaging in supervision. Dr. Moore presented that all APA Accredited programs offer education and train graduates on how to be supervisors. The Board discussed this requirement and the need to review Chapter 3 to ensure individuals applying from Non-APA Programs were receiving equivalent training in the provision of supervision. Dr. Gormanous moved to review section 303 to consider language that is consistent with the APA Commission on Accreditation’s Implementing Regulations concerning profession wide competencies. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.

This discussion lent itself to consideration of resolving issues such as this by recognizing only APA programs for health service providers, and an alternate route for general applied non-healthcare providers.

3. **Proposal to promulgate Telesupervision Guidelines (M. Moore)** – Dr. Moore presented the Board with the current telepsychology guidelines that she and Dr. Harness minimally revised in order to posture current guidelines for formal rulemaking. The Board discussed the revisions. Dr. Gormanous moved in favor of initiating rulemaking for Telepsychology/Telesupervision as proposed by Dr. Moore. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.
4. **Internship Requirements, LAC: Title 46:LXIII.Ch 3, related to direct client contact** – Dr. Moore reported in her review of Chapter 3. Section 305 there was a question related to a potential typographical error in 305.f. which currently reads, “At least 25 percent of trainee's time was **indirect** client contact (minimum 375 hours).” [emphasis added]. The board reviewed APA’s internship standards and affirmed the language should read “in *direct* client contact” as opposed to “indirect client contact” to indicate how much time should actually be spent *with* clients during training.
5. **Revised Budget 2020-21** - Dr. Henke moved to table this discussion until after Executive Session in order that the Board could consider a proposal to award Ms. Monic bonus compensation. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.

Delegation of Authorized Business Account Signatories – Ms. Monic reported that with Dr. Henke rotating off of the board, new authorizations for board members to access board financial accounts would be needed. The Board reviewed current signatories on banking accounts and by motion of Dr. Gregory Gormanous, seconded by Dr. Henke, approved the following resolution: “*RESOLVED, that Neighbors Federal Credit Union (“Credit Union”) be and is hereby designated a depository in which the funds of the Company may, from time to time, subject to the rules, regulations and by-laws of the Credit Union, be deposited by any of the following listed authorized signatories for the Company and as to all deposit and other accounts maintained by the Company at the Credit Union (“Authorized Signatories”)*”:

Jaime T. Monic, Gregory Gormanous, Gina Gibson, Michelle Moore, Shannae Harness, and D. Chance McNeely

The above listed Authorized Signatories are hereby authorized to act for the Company and in the Company’s name to endorse for deposit with Credit Union, whether in demand or time accounts, or for negotiation or collection, any and all checks, drafts, notes, certificates of deposit or other instruments or orders for the payment of money payable to the Company, which endorsement may be in writing, by stamp, or otherwise, with or without designation or signature of the person so endorsing, it being understood that on all such items all prior endorsements are guaranteed by the Company, irrespective of the lack of an express guarantee in the endorsement of the Company.

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FURTHER RESOLVED, that Credit Union is hereby authorized and directed to recognize any of the signatures of Authorized Signatories for the payment of funds from the Company's deposit accounts with Credit Union and for the transaction of any and all business of the Company with said Credit Union.

FURTHER RESOLVED, that Credit Union is hereby authorized and directed to honor and pay and charge to the accounts of the Company any checks, drafts, notes or other orders for payment, withdrawal or transfer of funds or money deposited in the account or to the credit of the Company and any instructions regarding the same, and any authorizations for the transfer of funds between different accounts of the Company, whether oral, by phone or electronic means without inquiry as to the circumstances related thereto and for whatever purpose or to whomever payable, including requests for conversion of the same into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit

of any person signing the same or any other individual, agent or employee of the Company, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by any of the Authorized Signatories.

FURTHER RESOLVED, that the Company assumes full responsibility and holds harmless the Credit Union for any and all payments made or any other actions taken by Credit Union in reliance upon the signatures, including facsimiles thereof, of any Authorized Signatory, regardless of whether or not the facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to the instrument if such signatures reasonably resemble the specimen or facsimile signatures as provided to Credit Union, or for refusing to honor any signatures not provided to Credit Union, and that the Company agrees to indemnify Credit Union against all claims, demands, losses, costs, damages or expenses suffered or incurred by Credit Union resulting from or arising out of any such payment or other action.

FURTHER RESOLVED, this resolution shall continue in full force and effect until written notice of revocation has been duly received by Credit Union and Credit Union has had reasonable opportunity to act thereon.

FURTHER RESOLVED, the Secretary is hereby authorized and directed from time to time to add to or remove one or more persons who are Authorized Signatories to the Company's Signature Card on file with Credit Union, and Credit Union shall be entitled to rely upon such statement until it receives a later statement of such person or persons changing such names."

The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.

6. **2021 Delegations for Reviewing and Approving Continuing Professional Development, Requests for Extensions or Exemptions, and Applications for Fee Reductions.** The Board reviewed the members assigned to the CPD committee, and by motion of Dr. Gormanous unanimously reaffirmed their delegated authority to review, approve and reject continuing professional development activities and educate licensees regarding the rules governing continuing education. Further that the CPD Committee be delegated the authority to review and approve extensions and exemptions related to continuing professional development in order to facilitate license renewals prior to the end of the July 31, 2021 renewal period. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Henke, Gormanous, Gibson, Moore; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness.
1. **Board meetings/functions/frequency of meetings** – Dr. Henke proposed the Board consider different operational models after meeting virtually throughout the year and having the opportunity to hear from Ms. Teanne Rose, Executive Director of the Oklahoma Board of Examiners of Psychologists at LSBEP's May meeting. After discussion models and options, Ms. Monic and Dr. Henke agree to work on a model for consideration in July.
2. **Administrative Assistant Position** – Dr. Henke discussed redirecting focus from hiring an attorney, to potentially hiring an administrative assistant with the goal of finding someone interested in long-term employment, and with potential to advance to fill the executive director's position. Ms. Monic agreed to explore this option, however such decisions would require restructuring through Civil Service.

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Dr. Henke moved to adjourn for lunch at 12:40 p.m.. To reconvene at 1:25 p.m. The Board discussed this motion. The motion passed by unanimous vote of the members present.

Dr. Henke called the meeting to order at 1:25 p.m. Dr. Shannae Harness joined the meeting.

3. **LSBEP CPD offering by Dr. Antonio Puente on diversity, multicultural issues, etc. (finalizing organizing/arranging details including board goals & objectives, title, topical content, day/date, time, fees, marketing, etc.)** - The Board discussed moving forward with this opportunity in light of HB477 being submitted to the Governor for signature. The Board discussed objectives to offer quality continuing education relative to broad services provided by the Board; generate good will and board visibility; generate revenue and engage stakeholders. The board discussed goals of facilitating this program in late September 17th or 24th or October 29th, Noon, Central Standard time zone.
4. **Board Member Training – Management and Responsibilities** – Ms. Monic shared a One-Drive folder accessible to Board Members containing resources and information related to policy, procedures, accessing required training and tracking and managing such training.
5. **Cyber Safety & Security: Planning/Back-ups** – Dr. Gormanous discussed attendance at a cyber safety and security training he attended, bringing awareness of the need for the Board to address these issues. Ms. Monic discussed requirements for cyber security awareness training and also explained operational procedures and equipment in place that will allow the board to carry on in the event of a disaster, including potential cyberattacks.

EXECUTIVE SESSION: Dr. Gormanous moved to enter Executive Session pursuant to LSA R.S.42:17.A(2) and (4) to conduct oral examinations and conduct supervision and credential file reviews. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.

Dr. Moore moved to close Executive Session to enter the Open Meeting to report on and receive motions for Executive Session matters. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.

Revised Budget 2020-21 - In consideration of its financial obligations and commitment to carry-out the duties delegated under La. R.S. 37:2351 et al, at its meeting on May 23, 2021 the Louisiana State Board of Examiners of Psychologists (LSBEP), reviewed, discussed and offered opportunity for public comment of the current July 1, 2020 through June 30, 2021, and ensuing July 1, 2021 – June 30, 2022 budget revisions recommended by Valerie Dominique, CPA. Following discussion, by motion of Dr. Gregory Gormanous, and roll call vote of the members present the LSBEP by majority roll call vote RESOLVED to adopt revisions to the current July 1, 2020 through June 30, 2021 budget, which reflect an increase in the anticipated Total Means of Financing from \$343,438 to \$354,231; a reduction in anticipated increase in Total Salaries from \$ 255,680 to \$235,716 as a result of a continuing position vacancy; a reduction in anticipated Total Operating Expenses from \$66,823to \$57,482 as a result of judicious and responsible financial management, a major reduction of board and staff related travel expenses as a result of COVID-19 and the ability to conduct virtual meetings); and an increase in Professional services from \$ \$117,460 to \$119,957 as a result of hearings, litigation, and continuing needs for general legal counsel. The Board discussed this motion.

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The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.

Further by motion offered by Dr. Greg Gormanous the Board approved additional compensation to be awarded to Ms. Jaime Monic as a one-time equity adjustment of \$8,300 due to a significant increase in work related to the COVID-19 pandemic. This number is based a percentage of approximately 10-20 hours of overtime worked regularly by Ms. Monic over the last 18 months multiplied by Ms. Monic's hourly salary. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.

SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File Reviews [LSA-R.S. 42.17.A(1)]

- a. **Claire M. Houtsma, Ph.D.** – Dr. Gibson reviewed the Application for Provisional License of **Claire M. Houtsma, Ph.D.** Finding that Dr. Houtsma had completed the requirements for a provisional license and obtained appropriate supervision, Dr. Gibson moved in favor of approving candidacy status and granting provisional licensure to **Dr. Houtsma** and early admission to the EPPP while completing supervision requirements for licensure. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.
- b. **Tina D.W. Myers, Ph.D.** – Dr. Henke reviewed the Application for License of **Dr. Myers**. Finding that **Dr. Myers'** documentation was complete, Dr. Henke moved that the candidacy status of **Dr. Myers** be confirmed and that the Board invite **Dr. Myers** to complete the Oral Examination requirements for licensure. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.
- c. **Will Barron, S.S.P.** – The Board reviewed the recommendation of the **LSSP Committee** that pending receipt of acceptable outstanding requirements, Mr. Barron's training credentials were appropriate for licensure as a Licensed Specialist in School Psychology. The Board discussed this recommendation with a motion by Dr. Moore to authorized Ms. Monic to finalize Mr. Barron's license without the necessity of further review, pending receipt of acceptable outstanding documentation. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.
 - a. **Suzanne Levelle, Psy.D.** –Dr. Moore reviewed the Application for License of **Dr. Levelle**. Finding that **Dr. Levelle's** documentation was complete, Dr. Moore moved that the candidacy status of **Dr. Levelle** be confirmed and that the Board invite **Dr. Levelle** to complete the Oral Examination requirements for licensure. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.

At 4:31 p.m., all business having concluded, Dr. Moore moved to adjourn the meeting. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Henke, Gormanous, Gibson, Moore, Harness; Against: (0); Abstained: (0); Absent: (1) McNeely.

LEGAL NOTICES

LA R.S. 42.14.D. Public comments** – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.

COMMONLY USED ACRONYMS/ABBREVIATIONS:

ASPPB – Association of State and Provincial Psychology Boards
LAC – Louisiana Administrative Code
LAPA – Louisiana Administrative Procedures Act
EPPP - Examination for Professional Practice in Psychology

LPA – Louisiana Psychological Association APA – American Psychological Association
LA R.S. – Louisiana Revised Statutes FY/FYE-Fiscal Year/Fiscal Year End
LSA – R.S. – Louisiana Statutes Annotated Louisiana Revised Statutes
LSPA – Louisiana School Psychology Association